“There is no discipline in the world as severe as the discipline of experience subjected to the tests of intelligent development and direction.” John Dewey

What is Discipline?

“Discipline” is frequently used in a punitive sense; it is used to exemplify a consequence, to control or maintain compliance with rules or policies (Anderson, 2005). If one interprets Dewey’s expression, one can contemplate that discipline must be learned and practiced, providing positive guidance that an individual can follow from his/her experiences. Discipline is practiced with the effort to teach students to be responsible, follow the rules, policies, and expectations of them at home, school, work, or in society. At Santa Teresa High School, student behavior and student academics are of the same importance. We believe that students must learn the academic content and proper social skills that will empower them to become responsible graduates of Santa Teresa High School and productive citizens of the community.
Why School Rules and Policies?

According to the California Constitution Article 1: Declaration of Rights, our students have a right to safe Schools. All students and staff of public primary, elementary, junior high and senior high schools have the inalienable right to attend campuses which are safe, secure and peaceful. One of our top priorities during the school year is to have a safe, orderly and nondisruptive school environment.

Student Behavior Policy (Summary of Board Policy 5131)

This policy is formulated on the premise that public education furnished by the people is a right which bears accompanying responsibilities. Therefore, acts of behavior which tend to conflict with the educational program of the district or which are inimical to the welfare of other students will not be tolerated. For further reference please see the link below for the ESUHSD parent handbook.  

The objectives of the Policy Pertaining to Student Behavior are:

2.1 To facilitate the teaching and learning situation in the classroom.

2.2 To establish and maintain decorum in the schools and community.

2.3 To aid our youth in the development of responsible attitudes and habits.

2.4 To aid in the fulfillment of the responsibility vested in the school by the State of California and the community of the East Side Union High School District.

2.5 To ensure the health, safety, and welfare of all pupils.
CALIFORNIA STATE LAW PROVIDES

3.1 All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools. (Education Code Section 48908).

3.2 Every pupil shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of his/her teachers and others in authority; observe good order and propriety of deportment; be diligent in study; respectful to his/ her teachers and others in authority; kind and courteous to schoolmates; and refrain entirely from the use of profane and vulgar language. (California Administrative Code, Title 5, Section 300)

3.3. Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess. (Education Code Section 44807)

3.4 While on the school grounds (or elsewhere when under the authority or direct supervision of school personnel or when such conduct is otherwise related to school activity or school attendance), a pupil shall refrain from gambling, obscenity, profanity, and use or possession of tobacco, intoxicating liquor, narcotics, or other hallucinogenic or dangerous drugs or substances, willful or negligent conduct likely to result in injury to other pupils or school employees or in damage to school property. (Education Code Section 48900)

3.5 Any minor who willfully cuts, defaces, or otherwise injures in any way any school property or private property, real or personal, is liable to suspension or expulsion, and the parent(s)/guardian(s) of any minor whose willful misconduct results in injury or death to any pupil or any person employed by or performing volunteer services for the district, or private property of any school employee shall be liable for all damages so caused by the minor. The parent(s)/guardian(s) of a minor shall be liable to the district for all property belonging to the school/district, loaned to the minor and not returned upon demand of an employee of the district authorized to make the demand.

3.5.1 Any school whose real or personal property has been willfully cut, defaced, or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand, may, after affording the pupil his or her due process rights, withhold the grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent(s)/guardian(s) has paid for the damages thereto. (Education Code Section 48904).
3.6 The governing board of any school district shall suspend or expel pupils for misconduct when other means of correction fail to bring about proper conduct. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons. (Education Code Section 48900.5).

3.7 Any parent, guardian, or other person whose conduct in a place where a school employee is required to be in the course of his or her duties materially disrupts classwork or extracurricular activities or involves substantial disorder is guilty of a misdemeanor, and is punishable by a fine of not less than five hundred dollars ($500) and not more than one thousand dollars ($1,000), or by imprisonment in a county jail for not more than one year, or by both the fine and imprisonment. (Education Code Section 44811).

3.8 Whenever any employee of a school district . . . is attacked, assaulted, or menaced by any pupil, it shall be the duty of such employee . . . to promptly report the same to the appropriate law enforcement authorities. Failure to make such a report shall be an infraction punishable by a fine of not more than one thousand dollars ($1,000). (Education Code Section 44014).

3.9 Students enrolled at each East Side Union High School District school are allowed to distribute petitions, circulars, leaflets, newspapers, and other printed matter and insignia at that school subject to the following limitation: 3.9.1 Circulation of and posting of petitions, newspapers, and other printed insignia matter which may tend to disrupt the normal educational process, or create a potentially hazardous condition or be obscene or libelous according to current legal definitions is prohibited. (Education Code Section 48907)

**GENERAL CONDUCT**

4.1 The following acts are examples of unacceptable behavior and are subject to disciplinary action: 4.1.1 Disrupting school activities or otherwise willfully defying the valid authority of teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. (Education Code Section 48900, California Administrative Code, Title 5, Section 300, Penal Code 403) 4.1.2 Failing to bring required books or supplies to class. 4.1.3 Using a locker other than the one issued or any misuse of a locker, lock, or combination. 4.1.4 Littering the campus. 4.1.5 Showing disrespect for school property and equipment or causing damage to school property and equipment. Parent(s)/guardian(s) may be held responsible for
the willful destruction of property by their children. (Education Code Section 48904, 48905, California Administrative Code, Title 5, Section 300 & 305, Civil Code 1714.1)

4.1.6 Creating a disturbance or making excessive noise on school premises. (California Administrative Code, Title 5, Section 300) 4.1.7 Forging or altering school or student forms, records, and/or documents. 4.2 The same standards of conduct which are in effect at the school shall prevail while the pupils are: 4.2.1 On a school bus or vehicle operated by school personnel. 4.2.2 While going to, coming from, or attending any school sponsored activity or representing the school. 4.2.3 Under the supervision of the East Side Union High School District.

CLOSED CAMPUS

Each school in the East Side Union High School District maintains a closed campus. Once pupils enter the school campus, they may not leave until officially dismissed. Violators may be subject to disciplinary action. Visitors, upon entering the school grounds, shall register in the administration office and identify themselves and the nature of their business. A pupil may not leave the school at any time before the regular hour for closing school, except in case of emergency, or with the approval of the principal or designee. (California Administrative Code, Title 5, Section 303).

HABITUAL FAILING

Any pupil, other than a first year student or a senior, who fails more than half of the classes being taken in any one semester, through indifference or lack of reasonable effort may be enrolled on a trial basis to a continuation school, alternative program, cyber high or credit recovery program. The pupil’s parent(s)/guardian(s) will be notified, and if, at the end of the following grading period, this pupil is still failing, through indifference or lack of reasonable effort, the student may be subject to transfer to continuation school or alternative program. Reinstatement will be on a probationary basis. (Education Code Section 35291).

HEALTH, SAFETY, STANDARDS OF APPEARANCE, GENERAL WELFARE

General appearance shall be neat, clean, and appropriate for school attendance. Any pupil whose personal actions, hygiene, or dress is offensive, distracting, or dangerous to others or to himself/herself, will be sent home until such conditions are corrected. Local site administrators reserve the authority to establish their own standards of dress/appearance which is in compliance with this statute. (California Administrative Code, Title 5, Section 302)
MEMBERSHIP IN ORGANIZATIONS

Jackets, sweaters or apparel, insignia, or other items which are known to/or suspected of identifying any group, gang, or activity other than those sanctioned by the school are prohibited. Any gang related tattoo, tagging, or graffiti that is shown on person or property must be covered. Repeat offenders may be subject to disciplinary action. (Education Code Section 35291). For more information gangs please see the attached link to the San Jose Mayor's Gang Prevention Task Force. http://www.sanjoseca.gov/index.aspx?NID=642

TOBACCO

There shall be no use or possession of tobacco, tobacco products, nicotine, or electronic cigarettes or other vapor-emitting devices on the school grounds at any time, or on any other school or public premises where students are attending a school-sponsored activity. There shall be no use of these products before, during, or after school within the vicinity of the campus. Violators will be subject to disciplinary action. Repeated infractions or aggravated cases may result in suspension. (Education Code Section 48901; California Administrative Code; Title 5, Section 300).

ALCOHOL, DRUGS, STIMULANTS, OR NARCOTICS

Unlawfully possessing, offering, arranging, or negotiating to sell any drug paraphernalia (as defined in Section 11364 of the Health and Safety Code), or possessing, using, being under the influence of, selling, offering, arranging, or negotiating to sell any controlled substance (as defined in Section 11007 of the Health and Safety Code), alcoholic beverage, or intoxicant of any kind at or near the school or at or near a school function, and then selling, delivering, or otherwise furnishing to any person another liquid, substance, or material in lieu of the controlled substance, alcoholic beverage, or intoxicant is strictly prohibited. Violators shall be subject to suspension or expulsion from school and subject to referral to the appropriate law enforcement agency. (Education Code Section 48900; California Administrative Code, Title 5, Section 300) 12.

INSUBORDINATION/WILLFUL DEFiance

Students are expected to follow the reasonable directions of any faculty or staff member. Students who disrupt school activities or who interfere with faculty or staff members in the performance of their duties by showing willful defiance toward the valid authority, either by word or by act, shall be subject to disciplinary action. (Education Code Section 48900)
OBSCENITIES AND VULGARITIES

Obscene, vulgar, immoral or indecent language, writing, pictures, signs, or acts will not be tolerated. Offenders shall be subject to suspension or expulsion. (Education Code Section 48900; California Administrative Code, Title 5, Section 300) 14. FIGHTING All forms of fighting or conspiracies to engage in fighting are strictly prohibited. Violators shall be subject to suspension or expulsion. Acts specifically included in the above are: 14.1 Fighting on any school grounds, in a school vehicle, or at any school-sponsored activity; 14.2 Fights initiated at school but taking place elsewhere; 14.3 Fights which affect any pupil in the East Side Union High School District; 14.4 Causing, attempting to cause, or threatening to cause physical injury to another person; (Education Code Section 48900; California Administrative Code, Title 5, Section 300) 14.5 Any student who transmits information between students or groups of students that causes or tends to cause a fight is guilty of conspiring to fight.

ANNOYING OR UNNECESSARY ARTICLES

Students are expected to bring to school only those items that are necessary for school. In accordance with Education Code Section 48901.5, personal electronic signaling devices on all East Side Union High School District campuses are subject to regulation from the first warning bell through the final bell of the school day. These personal electronic signal devices include but are not limited to pagers, beepers and cellular/digital telephones. Students may not utilize personal communication devices on campus at any time during the school day. This includes concurrent classes, after-school detention and Saturday School. Violations of this policy may result in the device being confiscated and returned only to a parent/guardian.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student’s health and the use of which, is limited to health related purposes. The student must have the doctor’s note on file with the school. A spray paint container; any container, regardless of the material from which it is made, that is made for or adapted for the purpose of spraying paint or any other solution that cannot be removed with water after it dries and is capable of defacing property. A marker pen means any indelible marker or similar implement with a writing tip exceeding four (4) millimeters in width that contains a solution that cannot be removed with water after it dries. Repeated infractions will result in disciplinary action. (Education Code Section 48900, BP 5131)
WEAPONS AND DANGEROUS INSTRUMENTS

Possessing, using, selling, or otherwise furnishing any weapon or dangerous instrument or substance is strictly prohibited. Weapons and dangerous instruments include, but are not limited to: 16.1 Firearms: pistols, revolvers, shotguns, rifles, zip guns, stun guns, tasers, BB guns, pellet guns, paint pellet guns, and any other device capable of propelling a projectile.

16.2 Cutting and puncturing devices: e.g., dirks, daggers, swords, knives with a blade longer than 2 1/2 inches, folding knives with a locking blade, switchblade knives, butterfly knives, razors, screwdrivers, or other instruments capable of cutting or penetrating.

16.3 Explosive or incendiary devices: pipe bombs, time bombs, container of flammable fluid, caustic dynamite, live ammunition.

16.4 Sticks, clubs, metal knuckles: Other items defined in Penal Code include black jacks, slingshots, billy clubs, nunchaku sticks, and clubs, sandbags, metal knuckles.

16.5 Pepper spray, mace, aerosol sprays and other irritants capable of causing breathing difficulties, loss of sight or other physical or psychological disorientation.

16.6 Replicas-Look a Likes-Imitation Weapons: Any device that is manufactured or altered to look like a firearm or any other type of weapon, including cap guns or cigarette lighters, is strictly prohibited. Students in possession of these devices or who threaten others, or disrupt school activities by exhibiting a replica may be subject to suspension, expulsion or referral to the appropriate law enforcement agency. (Penal Codes 417.4, 626.10, Education Code Section 48900)

Any student in possession of any item defined in article 16.1 will be suspended pending expulsion and referred to the appropriate law enforcement agency. (Education Code Section 48900, Administrative Code Title 5; Penal Code Sections 417 and 626.9). An expulsion order shall remain in effect until the governing board, in the manner prescribed in this article, orders the readmission of a pupil.

At the time an expulsion of a pupil is ordered for an act other than those described in subdivision (c) of Section 48915, the governing board shall set a date, not later than the last day of the semester following the semester in which the expulsion occurred, when the pupil shall be reviewed for readmission to a school maintained by the District or to the school the pupil last attended. For a pupil who has been expelled pursuant to subdivision (c) of Section 48915, the governing board shall set a date of one year from the date the expulsion occurred, when the pupil shall be reviewed for readmission to a school maintained by the District, except that the governing board
may set an earlier date for readmission on a case-by-case basis. (Education Code Section 48916)

Any student in possession of any item defined in articles 16.2 through 16.6 will be subject to suspension, referral to appropriate anti violence counseling, e.g., the Safe Alternatives and Violence Education (S.A.V.E.) Program, and may be subject to expulsion and referral to the appropriate law enforcement agency. (Education Code Section 48900; California Administrative Code, Title 5, Section 300, Penal Code Sections 626.9 and 626.10)

Any employee may confiscate any dangerous weapon or device and must deliver it immediately to the principal or designee. Any employee who knows of a weapon and chooses not to confiscate it must notify the principal or designee immediately. (Education Code Section 49331, 48900; California Administrative Code, Title 5, Section 300; Penal Code 626.10)

ASSAULT AND BATTERY

Any student who commits an assault and/or battery on any person at school or at any school sponsored event will be subject to suspension or expulsion as well as referred to the appropriate law enforcement agency.

17.1 An assault is an unlawful attempt, coupled with a present ability, to commit a violent injury on another person. (Penal Code 240).

17.2 A battery is any willful and unlawful use of force or violence upon another person. (Penal Code 242)

17.3 Sexual Battery-Any person who touches an intimate part of another person while that person is unlawfully restrained by the accused or an accomplice, and if the touching is against the will of the person, and is for the purpose of sexual arousal, gratification or abuse, is guilty of sexual battery. Intimate part means sexual organs, anus, groin or buttocks of any person, and the breast of a female. Touches means physical contact with the skin of another person, whether accomplished directly or through the clothing. (Penal Code 243.4)

17.4 Report of Assault by Pupils against a School Employee-Whenever any employee of a school district is attacked, assaulted, or menaced/threatened by any pupil, it shall be the duty of the employee and any person under whose direction or supervision such employee is employed in the public school system who has knowledge of such incident, to promptly report the incident to the appropriate law enforcement authorities. Failure to make such a report shall be an infraction punishable by a fine of not more than $1,000. A member of the governing board of a school district, a
county Superintendent of schools, or any employee of any school district shall not directly or indirectly inhibit or impede the making of a report. (Education Code Section 44014)

SEARCH AND SEIZURE

The Fourth Amendment to the United States Constitution protects all citizens, including minors, from unreasonable search and seizure of person and property. However, many court decisions have determined that students and their property may be searched if there is reasonable suspicion to believe that such a search will turn up evidence that the student has violated either the law or the rules of the school. (New Jersey v T.L.O., Fred C. 26 CAL. APP 3d 320 (1972), Christopher W. CAL APP 3d777 (1973)

EXTORTION/THEFT/DAMAGE TO PROPERTY

Any pupil while under the direct supervision of the school, who obtains any property by coercion or intimidation and/ or who commits any theft or damage to property while on or off campus shall be suspended from school and subject to expulsion and referral to the appropriate law enforcement agency. Parents/guardians are liable for damages to school property caused by minors. Any theft from or damage to property, in the school district constituting a felony may result in expulsion from school. (Education Code Section 48900; California Administrative Code, Title 5, Section 300, Penal Code 484, 485, 487)

BULLYING/CYBERBULLYING

Any student(s) who, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cause bodily injury to, or commit hate violence against, or engage in an act of bullying or cyber bullying (committed by means of an electronic act)...directed toward a student or school personnel will be subject to disciplinary action. This includes while on school premises, or off campus in a manner that causes or is likely to cause disruption of a school activity or school attendance and may be subject to suspension or expulsion in accordance with District policies and regulations as well as referral to the appropriate law enforcement agency. (Penal Code 653.2)

HAZING (TO HARASS OR DEGRADE)

No student or other person in attendance at any public, private, parochial, or military school, college, or other educational institution, shall conspire to haze, engage in hazing, or commit any act that injures, degrades, or disgraces, tends to injure, degrade, or disgrace any fellow student or person attending the institution. The violation of this section that does not result in serious bodily injury is a misdemeanor, punishable by a fine not less than one hundred dollars ($100), nor more than five thousand dollars ($5,000), imprisonment in the county jail for not more than one year
or both. Any person who personally engages in hazing that results in death or serious bodily injury is guilty of either a misdemeanor or felony and shall be punished by imprisonment in county jail not exceeding one year or by imprisonment in state prison. Violators will be subject to suspension and/or expulsion from school. (Education Code Section 48900, Penal Code 245.6)

STUDENT-DRIVEN MOTOR VEHICLES

The student parking lot is off limits during break and lunch. Don't use a car as a locker because we have lockers. If you are caught in the parking lot, you may be assigned a detention or a Saturday school. STHS students must park in the Student parking lot; not off campus. Students must provide a driver's license and car insurance to receive a parking permit at the school bank. Student parking privileges can be revoked at any time if policies and procedures are not followed.

DO NOT PARK IN STAFF DESIGNATED PARKING AREAS! NO SPEEDING IN THE PARKING LOT! STUDENTS WILL BE CITED BY SJPD.

Any vehicle using school parking lots may be subject to search. The following conditions govern the use of all student-driven motor vehicles: 22.1.1 Each school may initiate its own registration procedures; 22.1.2 If the individual school conducts a vehicle safety inspection, student-driven motor vehicles must pass said inspection; 22.1.3 The student must comply with all provisions governing the use of motor vehicles for the school, the District, and for the State of California, pursuant to Vehicle Code Section 21113; 22.1.4 Each school may develop and enforce its own parking regulations.

SUSPENSIONS/EXPULSIONS

The principal or his designee shall be the only persons at the school site authorized to suspend a student. A "principal's designee" is an administrator, or if there is not a second administrator at the school site, a certificated person, specifically designated by the principal, in writing, to assist with disciplinary procedures. (Education Code Section 48911) 23.1 The following are conditions affecting a pupil under suspension from school: 23.1.1 The pupil is in the complete custody and jurisdiction of his/her parents or legal guardians during the period of suspension; (Education Code Section 35291)

23.1.2 The pupil is not to loiter on or about any school grounds at any time, nor to attend any East Side Union High School District activity at any time, no matter where such activity may be taking place. Violation may result in further disciplinary action; (Education Code Section 35291)

23.1.3 Parents/guardians are asked to contact the school regarding this suspension if a conference has not already been held; (Education Code Section 48911) 23.1.4 Pursuant to Education Code Section 48911 parents/guardians and pupils are advised
of their rights to request a meeting with the Superintendent or Superintendent's
designee of the school regarding this suspension.

23.1.5 Pursuant to Education Code Section 49069 and 48911, parents/guardians and
pupils are advised of their right to have access to pupil's records.

23.1.6 Pursuant to Education Code Section 48903 and 48911, parents/guardians are
requested to attend a mandatory conference with school officials regarding the
pupil's behavior and are further advised that state law requires the parents/
guardians are to respond to this request without delay. If a conference has already
been held regarding this suspension parents/guardians need not contact the school.
Except in cases where an expulsion is being processed, no student shall be
suspended for more than twenty days during a school year, provided that, if a
student for adjustment purposes is transferred to another regular school, an
opportunity class in his/her school of residence, an opportunity school or class, or a
continuation education school or class, days of suspension following such
reassignment are limited to ten, in which case the total number of school days for
which the pupil may be suspended shall not exceed thirty days in any one school
year.

23.1.7 The teacher of any class from which a pupil is suspended may require the
suspended pupil to complete any assignments and tests missed during the
suspension, and in what period of time the pupil must complete such assignments.
(Education Code Section 48913)

23.1.8 Pursuant to Education Code Section 48900.1 the teacher is authorized to
provide a parent/or guardian the opportunity to attend a portion of a school day in
his/her child's classroom, when a pupil has been suspended by the teacher for: (a)
committing an obscene act, (b) engaging in habitual profanity or vulgarity, (c)
disrupting school activities, or (d) willfully defying authority. (Education Code Section
48900.1)

23.2 A teacher may suspend any pupil from the teacher's class, for any of the acts
enumerated in Section 48900, for the day of the suspension and the day following.
The teacher shall immediately report the suspension to the principal of the school
and send the pupil to the principal or the principal's designee for appropriate action.
(Education Code Section 48910) 23.2.1 If the above action requires the continued
presence of the pupil at the school site, the pupil will be under appropriate
supervision as determined by the principal or designee. 23.2.2 As soon as possible
the teacher shall ask the parent/guardian to attend a parent/guardian-teacher
conference regarding the suspension. Whenever practicable, a school counselor or
school psychologist may attend the conference. A school administrator shall attend
the conference if the teacher or parent/guardian so requests.

23.2.3 The pupil shall not be returned to the class from which he/she was suspended,
during the period of the suspension, without concurrence of the teacher of the class
and the principal. The suspended pupil shall not be placed in another regular class during the period of suspension. However, if the pupil is assigned to more than one class per day this section shall apply only to other regular classes scheduled at the same time as the class from which the pupil was suspended. (Education Code Section 48910).

23.3 Suspension of pupils with an identified disability will follow the same procedure as regular students for the first offense enumerated in Education Code Section 48900.5. 23.3.1 Suspension of students with an identified disability beyond five consecutive school days must be treated in the same manner as an expulsion and the procedures referred to in District Policy.

23.4 The Board of Trustees may expel a pupil with an identified disability who is currently enrolled in a special education program. All the procedures of federal and state laws, including notice, referral, assessment, IEP team deliberations, and due process hearings must be completed prior to initiating the referral for expulsion, except that parental consent is not required as a condition for expulsion proceedings or the decision to expel. Education Code Section 48915.5, Subdivision (b). If the foregoing procedures have been carried out according to legal requirements, a request for expulsion can be made if the student has been found to have committed any of the acts enumerated in Education Code Section 48900.

When:
1) Other means of correction are not feasible or repeatedly failed to bring about proper conduct; or,

2) Due to the nature of the violations, the presence of the pupil causes a continuing danger to the physical safety of the pupils and staff of the district.

23.4.1 A pupil with an identified disability currently enrolled in a special education program may be expelled by the governing board only if:

1) An Individualized Education Program Team meeting is held and conducted pursuant to Article 3 (commencing with Section 56340).
2) The team determines that the misconduct was not caused by, or was not a direct manifestation of, the pupil's identified disability.
3) The team determines that the pupil had been appropriately placed at the time the misconduct occurred. (Education Code Section 48915.5)

23.4.2 An extension of any suspension beyond five consecutive school days must be treated in the same manner as an expulsion, and the procedures above shall be followed.

Parents please note: Seniors participating in a destructive senior prank may lose their right to participate in any senior activities including graduation and could face possible police citation/restitution/involuntary transfer.
Student Dress Policy

At Santa Teresa High School/Phoenix High School we practice a dress policy that is “Clean, Covered, and Appropriate” before, school and after school.

Ladies must wear blouses that have straps that are at least two fingers wide, cover their bra straps, and do not expose cleavage or midriff. Shorts, pants, skirts, clothing, must not be see-through or reveal the buttock or underwear and must be longer than mid-thigh when sitting. Boys must wear pants so that they are not exposing their buttock, underwear or shorts. Boys cannot wear clothing that exposes the bare upper body.

Shirts, sweaters, jackets or any cannot portray gang, thug, drug, alcohol, or other offensive or inappropriate images or themes. Professional and Collegial athletic team jerseys, baseball caps or headgear are not allowed on campus before, during or after school.

Due to sun-safety students are authorized to wear only official Santa Teresa High School headwear, and regular bucket hats or sun hats.

If students are found out of dress code they will be given the opportunity to correct the violation unless it has become a chronic problem then there will be other disciplinary consequences. Students who cannot correct their dress attire will be sent home. Only Parents and guardians are only allowed to recover confiscated items.
STUDENT CLOTHING NOT ALLOWED ON CAMPUS
BEFORE, DURING or AFTER SCHOOL
STUDENT CLOTHING ALLOWED
**No Excuses Go To School**

**Attendance Campaign**

Student Attendance and Truancy

Regular attendance in school is mandatory for students. Absences will be verified by school officials. Illness, quarantine, medical, optometry, dental services, the funeral of members of student's immediate family (as defined in Education Code Section 48205), or serving as a member of a jury are the only legal reasons for students to be absent from school. In case of absence, it is the responsibility of the parent/guardian to follow the school's attendance procedure. All absences must be verified in accordance with the school policy. (Education Code Section 48200; California Administrative Code. Title 5, Section 306) 6.1.

**Truancy** - Any student cutting or attempting to cut any part of the school day will be subject to disciplinary action. All work missed during a “cut” will receive a mark of “F.” (Education Code Section 35291, 48260-48273) “Any pupil...who is absent from school without valid excuse three full days or tardy three times for more than thirty minutes...is a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.” (Education Code Section 48260) Students may be subject to referral to the SARB process and County of Santa Clara District Attorney’s Office for legal consequences. (Education Code Section 48260.6; Welfare & Institutions Code 601.3). 6.2.

**Tardiness** - Students must be in their seat or at their station before the tardy bell begins to ring. Excessive tardiness will result in disciplinary action. (Education Code Sections 35291, 48260, 48261) “Any pupil...who is...tardy or absent three times for more than thirty minutes...is a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.” (Education Code Section 48260) Students may be subject to referral to the SARB process and County of Santa Clara District Attorney’s Office for legal consequences. (Education Code Section 48260.6; W & I Code 601.3). 6.3 NOTICE to Students and Parents or Guardians: students may be excused from school without the consent of a parent/guardian for the purpose of obtaining confidential medical services. (Education Code Section 46010.1)
One of our school goals and Key Performance Indicators is addressing our student attendance. The chart above illustrates that Santa Teresa High School has improved its average daily attendance (ADA) during the 2015-2016 school year. STHS has an average attendance of 96.09% an improvement of 0.11% above the prior year attendance of 95.98%. Also, we have 0.47% above the District average of 95.62%. Student’s absences went down from 12,699 absences in the prior year to 12,237 in the current year. Student absences have declined by 3.6% or 462 days. Lastly, during the fall semester 435 students were presented with perfect attendance certificates and in the spring semester, students who have had perfect attendance all school year will be rewarded for their dedication.
This S.A.I.N.T.S. program assists students with chronic absences (unexcused, excused or unknown). School staff works collaboratively and refers students to in school and community partners who can provide additional support. Also, we refer students to the alternative education programs below.

**Short Term Independent Studies:**

If you know in advance that your student will be absent for more than five days in length, please contact the Attendance Secretary at 408-347-6221 to apply for Short Term Independent Studies (STIS). This must be done at least five days in advance of the absence. STIS is an optional temporary educational alternative to classroom instruction. A student's parents/guardian can opt for STIS when their child is likely to be away from school for no less than 5 days and no more than 15 consecutive days per semester.

**Home and Hospital:**

A student who is temporarily disabled and will be unable to attend school for a period in excess of two weeks may receive individualized instruction at home up to one hour per school day. Please call the school for a full description of the program and criteria for receiving such instruction. A student who is placed in a hospital or other residential health facility will be provided educational services by the school district in whose attendance area the facility is located. Parents are responsible for notifying the appropriate school district of the need for such educational services. (Education Code Section 48206.3)

**Independent Studies:**

Independent Study is for students who desire a high school education but are not able to attend a traditional high school. The students stay enrolled in their home school. Young mothers without child care, full time working students, students with unique physical or educational conditions and others are receiving a quality education through Independent Study.

*Services and Curriculum*

The teaching staff are responsible for presenting more than 40 Board approved courses. District approved textbooks are used exclusively. Advanced math, foreign language, advanced lab sciences, performing arts and physical education. Students have the option to take these courses through the community college system or community based organizations, both public and private.
**Student Options and Responsibilities**

Independent Study students are subject to the same standards of behavior and are eligible for the same services as the comprehensive students. Many use the high school libraries, participate in interscholastic teams, attend ROP/CCOC, are on work experience, and attend social and cultural events sponsored by the comprehensive school.

**Pre-requisites**

1. Students need to be referred by their home school
2. Student must demonstrate a reading level ability of at least 7th grade on a standardized reading test administered during the ISP enrollment process.

**Whole Student Approach**

At Santa Teresa High School we practice the “whole student approach” when discussing student needs. This approach involves the following:

**Engaging parents**- Have ongoing dialogue with parents about students’ achievement and behavior. We believe that this approach recognizes the significance of families and contributions of schools to the development and success of students.

**Helping students learn**- Students will have more opportunities to learn from the decisions they make and redirect them to make positive decisions. We know that coming to terms with the lessons one learns through the choices one makes is not easy.

**Offering more student mental health supports**- STHS and the East Side Union High School District (ESUHSD) is providing funding for more social workers, school counselors and other mental health services offering aftercare, support, counseling and early intervention to students. Below are several Community Based Organizations that serve our students.

★ Bill Wilson Center  
★ Gardner Family Care Corp, Inc.  
★ (Asian Pacific Youth)  
★ Family and Children Services - Healing and Reduction of Teen Trauma (HARTT)  
★ HealthRight 360 Asian American Recovery Services  
★ Momentum Mental Health  
★ Asian Americans for Community  
★ Involvement  
★ CSU - East Bay (SW interns)  
★ Columbia University (Interns)  
★ Saint Mary’s College of California (MFT Interns)  
★ SJSU (SW Interns)  
★ Starlight Community Services  
★ Alum Rock Counseling Center (ARCC)  
★ Unity Care - Imani Village Foothill Clinic
All of the above services can be referred to through our Student Family Center (SFC) is located in room 801. The SFC is a safe place for all students, they provide support services to students by working together with social work, MFT trainees and interns. Below the SFC contacts and website link http://www.sths.schoolloop.com/sfc

Rachel Bull-Ghezzi
Social Worker/Student Family Center Coordinator
ghezzir@esuhsd.org
(408) 347-6236

Bill Coleman
School Psychologist
(408) 347-6475

Barbara Rodriguez
Health Tech (Mondays, Wednesdays & Fridays)
(408) 347-6244

Elvin Jackson
Parent Community Involvement Specialist
(408) 347-6233
jacksone@esuhsd.org
This is a reminder that on Wednesdays and Fridays (T-Day), school will start at 8:00 a.m. Due to this start time, there will be an influx of traffic around and on the campus. The Staff/Student parking lot will not be accessible to drop off and pick up students directly, students can be dropped off and picked up in the following areas (see image). Only student drivers and staff will be allowed to enter and exit the parking lot. We recommend that you arrive early and please drive safely. Please see the image below for reference as to where students can be dropped off and picked up.
Keeping your Student Safe at a Safe School

During the 2015-2016 school year, one of juvenile trends were students using vaporizers and e-cigarettes. Students were found using these devices during, before and after school. Staff confiscated from students swisher sweets, empty containers with marijuana residue, liquid THC, Marijuana Wax, lighter-flamethrowers, and vaporizers. These items are not allowed on school grounds, as they serve no academic purpose, and many of the liquids used for vaping contain nicotine or other intoxicants. Administratively, the education code does not allow any of these devices or products on school grounds.

Tobacco, E-cigarettes and Vaporizers

Health Concerns

Nicotine is a psychoactive ingredient that can be just as addictive as heroin and cocaine. Consequently, nicotine is a core ingredient in e-liquid, which affects the cardiovascular and central nervous systems, causing blood vessels to constrict, raising the pulse and blood pressure (Grant et al., 2004). Also, exposure to and use of nicotine products by minors is of concern because of brain growth and development. As a result, adolescents are especially vulnerable to the toxic effects of nicotine. Continuous exposure of minors to nicotine causes lasting neurobehavioral impairment (Abreu-Villaca et al., 2003).

What Can You Do?

Please take a moment and do your own research on this topic; have a conversation with your student about e-cigarettes and vaporizers. See the links below, which can provide more information.
Safety a Top Priority

In order to keep a safe and orderly school we need your partnership. As a parent of three children, I recognize the importance of a strong home-school connection. Parents are every child's first teacher and I believe that by working together, we can make sure your child's social, emotional, and academic needs are met.

One of our top priorities during the school year is to have a safe and nondisruptive school environment. Santa Teresa High School has 11 school staff members (three Administrators, two student advisors, three teachers, and two classified staff) and one SJPD officer who assists in the brunch and lunch supervision. We also practice emergency response drills during the school year. Recently, we have been practicing Catapult Emergency Drills. We also have our annual School Safety Goals that are presented and ratified by the School Site Council. Please see visit us on school loop link [https://sths.schoolloop.com/cms/page_view?d=x&piid=&vpid=1433494667526](https://sths.schoolloop.com/cms/page_view?d=x&piid=&vpid=1433494667526)
Attendance Office Staff
CONTACT INFORMATION

Ms. Swart, Attendance Clerk
408-347-6223
swartb@esuhsd.org

Ms. Rodriguez, Attendance Secretary
408-347-6221
rodriguezel@esuhsd.org

Ms. Laura White
Student Advisor
Student Last Name: A-L
whitel@esuhsd.org
408-347-6214

Mr. Matt Gigliotti
Student Advisor
Student Last Name: M-Z
gigliotttim@esuhsd.org
408-347-6213

Mr. Gabriel Cuevas
Campus Monitor
cuevasg@esuhsd.org
408-347-6200

Dr. Jesus Marron
Associate Principal of Administrative Services
marronj@esuhsd.org
408-347-6220

For more information on student attendance information please visit our webpage, see link below.

https://sthsschoolloop.com/cms/page_view?d=x&piid=&vpid=1382342492206
The STHS policies contract on page 27 will be forwarded to your student at the start of the school year for your reading and must be returned to the attendance office. We will be working closely with all of you, in making sure our students are safe and have access to the support critical to students during the high school needs. Please do not hesitate to reach out if you have any questions, concerns, or ideas you would like to share.

*Go SAINTS!!*

Dr. Jesus Marron Ed.D.  
Associate Principal of Administrative Services  
Santa Teresa High School  
Phoenix High School  
408-347-6220  
marronj@esuhsd.org
Santa Teresa High School Campus Policies

The Discipline/Safety Team reserves the right to determine consequences based on the seriousness of a particular infraction and/or previous discipline record of the student who commits the offense.

Electronic Devices: Use of electronic devices is permitted before school, during lunch, during recess, and after school. The teacher has the discretion to allow the use of electronic devices for academic purposes only. Teachers have the right to set their own policy in the classroom. If students are using the device without permission or misusing the device, the teacher has the right to confiscate the item. Resistance or defiance will result in further disciplinary action. External speakers are NOT allowed on campus and sound may only be played through ear buds or head phones. If the teacher takes it, the teacher can return it to the student at the end of class, at the end of the day, or give it to an advisor or Mr. Marron. If an advisor or Mr. Marron has your device, your parent/guardian must retrieve it. No exceptions. Santa Teresa High School is NOT responsible for lost or stolen items.

Closed Campus Policy: Students ARE NOT ALLOWED to leave campus during their school day. Students who are caught leaving or returning will have their items confiscated and be assigned a Saturday School. Students are not allowed to order outside food and have it delivered to them during school hours, such as pizza. Parents/guardians can deliver items to the attendance office.

Crossing Snell Ave: Students must use the crosswalk at the Snell and Santa Teresa intersection. Students caught walking across Snell illegally (between Lupe’s and Santa Teresa High School) may be cited by SJPD.

Dress Code: The policy is “Clean, Covered, and Appropriate.” Ladies must wear blouses that have straps that are at least 2 fingers wide, cover their bra straps, and do not expose cleavage or midriff. Shorts, pants, skirts, etc. must not expose the butt or underwear, and must be longer than mid-thigh when sitting. Boys must wear pants so that they are not exposing their butt or underwear or shorts. Shirts cannot portray gang, drug, alcohol, or other offensive or inappropriate images or themes. Professional athletic jerseys are not allowed on campus. No Juggalo, Hatchet man/Insane Clown Posse apparel or clothing. No belts that are any shade of RED, BLUE, or GREY are permitted, nor is any other clothing that administration feels is suggestive of gang affiliation such as bandanas.

Drugs and Alcohol: Sale, use, or possession is illegal. At minimum, students will be suspended, cited, assigned drug/alcohol counseling, and registered in our “User/Dealer/Suspected Drug and Alcohol Abuser” folder. Students can also be recommended for involuntary transfer, returned to their home school or expelled. Students may be required to take a breathalyzer test.

Fighting: Physical alterations or any sort are not permitted. At minimum, students will be suspended, cited, by SJPD, and assigned conflict mediation and anger management. Students can also be involuntarily transferred, returned to their home school or expelled.

Vandalism/Tagging/Graffiti: It is policy to seek monetary damages from any student or the parent/guardian in the amount of the damage for any act of vandalism or theft by that individual. Students will be disciplined accordingly by administration and SJPD if necessary.

Gangs: Gang activity is not tolerated on our campus. Students wearing obvious gang attire will be sent home to change and may be suspended from school. Students found guilty of graffiti, or gang intimidation will be disciplined. Students involved in the gang culture will be identified and registered in our “Possible/Probable/Validated Gang Member” folder.

Hats: Beanies, bucket hats, sun hats, etc. as well as official S.T. baseball caps are permitted on campus. NON S.T. BASEBALL-STYLE CAPS ARE NOT ALLOWED ON CAMPUS. If visible at any time, such hats will be confiscated and given to your Advisor and your parent/guardian must retrieve it. No exceptions.

Hazing: Hazing of students for their birthday or other events is not permitted. Hazer’s will be disciplined and hazing victims will be sent home and may be disciplined.

ID Badges: All students must be in possession of IDs at all times during school hours. Students who lose or don’t have their IDs will be required to pay $5 for a new set. If students rectify this issue on their own time (before school, break, lunch, after school) students will only be required to pay the $5 fee. Students who rectify this issue during academic time (class and passing periods) will be required to pay the $5 fee and assigned an after school detention.

Littering: Students found littering or throwing objects at or toward other students will be disciplined and may be cited by SJPD.

Skateboards/Scooters: These are not permitted on campus. Students who require a skateboard/scooter as a means of transportation are not allowed to be in possession of them on campus during the school day. Students are required to bring a lock and secure their skateboard to the skateboard rack outside Mr. Marron’s office (room 520). Students observed out of compliance will have their board/scooter confiscated and it will only be returned to their parent or guardian. No exceptions.

Student Parking Lot: The student parking lot is off limits during break and lunch. Don’t use a car as a locker because we have lockers. If you are caught in the parking lot, you may be assigned a detention or a Saturday school. STHS students must park in the Student parking lot; not off campus. Students must provide a drivers license and car insurance to receive a parking permit at the school bank. Student parking privileges can be revoked at any time if policies and procedures are not followed. DO NOT PARK IN STAFF DESIGNATED PARKING AREAS! NO SPEEDING IN THE PARKING LOT! STUDENTS WILL BE CITED BY SJPD.

Tardies: Students who are tardy will be disciplined by their teachers. Excessive tardiness will result in progressive discipline.

Unexcused Absences: If the student demonstrates poor attendance, he/she will incur progressive disciplinary action by administration and can be referred to the Student Attendance Review Board (SARB).

Dangerous Objects/Weapons/Explosives: Students in possession of any such object will be suspended and cited by the SJPD. Students may also be involuntarily transferred, have their transfer revoked or recommended for expulsion.

I have read the school Campus Safety/Policies.

Print Student Name: ___________________________ Student ID: ______________________ Student Signature: ______________________

Parent/Guardian Signature: ______________________ Date: ______________________